

Pacific Northwest Quarter Horse Association

By-Laws

November 2019

Article I

Section 1. Purpose: The Pacific Northwest Quarter Horse Association (PNQHA) exists to promote and stimulate interest in the American Quarter Horse, its use, purchase and welfare.

Article II

Section 1. Membership: The association welcomes membership from any person, business, or corporation in good standing with the PNQHA and/or the American Quarter Horse Association (AQHA). Members are entitled to have points tracked toward year-end awards, receive any newsletters, and have one vote per membership (one vote for single, or one vote per family membership) in changes/additions to the PNQHA rules and regulations and bylaws.

Section 2. Voting Members: Voting members must be in good standing with the Association. Each paid membership, be it Individual or family, is entitled to one (1) vote per membership.

Section 3. Terms of Membership and Dues: The Association shall have a membership year that coincides with the calendar year. Membership shall commence on the date of membership dues and shall continue until the last day of the membership year.

Section 4. Lifetime Membership: An individual aged 19 and older may purchase a lifetime membership in the Association for an amount to be determined by the Board of Directors.

Section 5. Transfer of Membership: Membership in this Association is not transferable or assignable.

Section 6. Suspension or Termination of Membership: Review of a member's status for suspension of membership will occur for abuse of horses, unsportsmanlike conduct, verbally/physically abusive conduct, offering to pay someone else's entry fees in order to enlarge a class, failure to pay show fees, conduct detrimental to the association, or other serious infractions. Reference will be made to the AQHA rule book for reporting such violations. For the purpose of the PNQHA, the executive committee is the board of directors and officers. Proper reporting, according to the AQHA rule book, may be given to the show manager or any other director or officer of the PNQHA. The Board of Directors at any duly called meeting by affirmative vote of two thirds vote of all members of the Board of Directors may suspend or expel any member for cause, after an appropriate hearing; provided however, that any member sought to be expelled shall have 14 days' notice of said hearing and shall have the right to appear at the time of said meeting.

Article III

Meeting of Members

Section 1 Annual Meeting: The regular meeting of the members shall be held at such time and place as may be fixed by resolution of the Board of Directors for the purpose of electing directors and for the transaction of such other business as lawfully may be before the meeting.

Section 2. Special Meetings: Special meeting of the members of the Association may be held at any place upon call of the Board of Directors, or the President, or any two (2) members of the Board. The Secretary shall give three (3) days notice of such meetings. Only such business as may be specified in this notice may be transacted at the special meeting.

Section 3. Notice of Meetings: Written notice stating the place, day and hours of any meeting of members shall be delivered, either personally by mail or by email, to each member entitled to vote at such meeting, not less than three (3) nor more than fifty (50) days before the date of such meeting, by or at the direction of the President, or the Secretary, or the officers or persons calling the meeting. In case of a special meeting or when required by statute or by these by-laws, the purpose or purposes for which the meeting is called shall be specifically described in the notice. If mailed, the notice of a meeting shall be deemed to be delivered when deposited in the United States mail addressed to the member at his address as it appears on the records of the corporation, with postage thereon prepaid. Notice of any meeting may be given to members by publication in the official publication of the association.

Section 4. Quorum: At any meeting of the members, a majority of members present shall constitute a quorum.

Section 5. Vote: Every paid member entitled to vote shall be entitled to one (1) vote in person.

Section 6. Roberts Rules of Order: Conduct of all meetings shall be governed by Roberts Rules of Order and the President shall designate a parliamentarian to advise him of proper procedure. Any procedure not specifically covered in the By-Laws of the Association shall also be governed by Roberts Rules of Order.

Section 7. Presiding Officer: The President of the Association shall preside at all meetings unless unable to attend. In that event, the Vice President shall serve and reside followed by the Secretary and then Treasurer.

Article IV

Section 1. Leadership: The business and property of the Association shall be managed and controlled by the Board of Directors. Members of the

Board of Directors may succeed themselves in office but each person must be elected and re-elected individually.

Section 2. Powers and Duties: It shall be the duty of the Board of Directors to control and manage the property and business of the Association. Generally, and without limitation the Board of Directors shall have the power and shall operate the business of the Association in a prudent and careful manner for the best interest of its members.

Section 3. Officers & Executive Board: The officers of the Association shall be a President, Vice President, Secretary and Treasurer. These officers constitute the Executive Board of the Association. The Secretary and Treasurer may be appointed and/or elected annually by the Board from within or outside the Board or the membership at large without voting rights on the Executive Board. Officers and directors are elected at the year-end annual meeting. The board will consist of up to 8 members, each being elected for a two-year term. Elected each year is the president. The past president remains as a one-year director. Officers and directors must reside in Western Idaho, Eastern Oregon, or Northern Nevada.

Section 4. Vacancy: In case a vacancy shall occur in any of the said offices, the Board of Directors shall select a person to fill said vacancy by a majority vote.

Section 5. Removal: Any officer may be removed by the Board of Directors by a two thirds vote thereof whenever in the judgement of the Board the best interests of the Association would be served thereby.

Article V

Duty of Officers

Section 1. President: The President shall preside at all meetings of the Association and shall perform such other duties as shall be necessary for the proper administration of the affairs of the Association, except such duties as are specifically delegated herein to other officers. It shall be the

responsibility of the President to supervise and conduct all activities and operations of the Association, subject to the control, advice and consent of the Board of Directors. The President shall keep the activities of the Association, and shall see that all orders and/or resolutions of the Board are carried out to the effect intended.

Section 2. Vice President: The Vice President shall serve as assistant to the President in the administration of the affairs of the Association and shall perform such specific duties as may be assigned to them by the President or the Board of Directors. In the absence of the President from a meeting of the Association, a Vice President shall preside at such meeting. The Vice President shall be unofficial members of all committees.

Section 3. Secretary: The Secretary shall, under the direction of the Board of Directors, oversee the keeping of all records of the business transactions of the Association including sending notices of meetings to members, committees and directors of the Association and maintaining a complete membership roster. The above-mentioned duties shall be in collaboration with the Executive Director or the person(s) charged with the day to day administrative duties of the office. The Secretary shall perform all duties as ordinarily pertain to the office of Secretary or may be prescribed by the Board of Directors.

Section 4. Treasurer: The Treasurer shall have the oversight of the funds of the Association and shall report to the Association at its annual meeting and at such other times as may be prescribed by the Board of Directors. It shall be the responsibility of the Treasurer to keep and maintain, or cause to be maintained, adequate and accurate accounts of all properties and business transactions of the Association, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, and other matters customarily included in financial statements. The Treasurer in conjunction with the Budget and Finance committee shall oversee the preparation of Annual Financial Statements and tax returns by an Independent Accounting

Firm. He or she shall perform all duties such as ordinarily pertain to the office of Treasurer or as may be prescribed by the Board of Directors.

Article VI

Section 1. Amendments: These By-Laws may be amended or added to at any annual meeting called for that purpose. Amendments or additions must be submitted by a current member in good standing or recommended by the Board of Directors to the Secretary of the Association at least sixty (60) days prior to the annual or special meeting in written form and will be included in the notice of the annual meeting. For purposes of amending or adding to these By-laws a majority of the members present shall be required for passage.

Article VII

Section 1. Committees: The Board of Directors may, from time to time create and empower committees, general or special. General or special committees shall consist of two or more persons, the Chairman may be appointed by the President or the Board of Directors; the remainder may be chosen by the chairman and need not be directors, but must be current members of the Association. The designation of such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or an individual Director, of any responsibility imposed on it or him or her by law. Any non-director who became a member of any such committee shall have the same responsibility with respect to such committee as a Director who is a member thereof.

Section 2. Special Committees: The President may appoint special committees from time to time to attend to special business. These committees serve for the duration of the special problem or until replacement or until the committee is disband.

Article VII

Section 1. Rules: The Board of Directors is responsible for establishing the rules consonant with and supplementary to the Articles of Incorporation and

By Laws for general administration of the business of the Association. The rules shall be published and distributed to the members with revisions published when sufficient changes to the rules warrant a new publication. The Board of Directors must conduct an annual review of the rules with a view towards updating.

Article VIII

Section 1. Indemnification: Each director, officer and committeeperson of said Association shall be indemnified by the Association against all costs, expenses and liabilities reasonably incurred by him or her in connection with or resulting from any action, suit or proceeding to which he or she may be made a party by reason of his or her being or having been a director, officer or committeeperson of the Association, except in relation to matters which shall have been occasioned by the willful misconduct or dishonesty of such officer, director or committeeperson. The forgoing right of indemnification shall cover amounts paid in settlement of any such action, suit or proceeding when such settlement appears to be in the interest of the Association. The foregoing rights shall be in addition to any other rights to which such director, officer or committeeperson may be entitled as a matter of law.

Article IX

Section 1. Dissolution: Upon the dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation dispose of all the assets of the corporation exclusively for the purpose of the corporation in such matters, or to such organizations or organizations or organized and operated exclusively for agriculture purposes as shall at the time qualify an exempt organization or organizations under section 501(c) of the Internal Revenue Code of 1954 (or the corresponding provisions of any future United States Internal Revenue Law) as the Board of Directors shall determine.

Article X

Discipline

Section 1. Disciplinary action to any member shall be taken by the Board of Directors as laid out in the AQHA Rule Book. All members shall be given prior notice of their proposed action and shall be given a chance to appear in person before such disciplinary committee.

Section 2. This action will be invoked by breaking of Association or AQHA rules or actions causing a bad reflection on this organization or the Quarter Horse Breed.

Section 3. Anyone suspended by AQHA is automatically suspended by the Association.

Section 4. In any conflict between the By-Laws of the Association and Rules and By-Laws of AQHA, the Rules of AQHA shall govern.

The foregoing By-Laws of the Pacific Northwest Quarter Horse Association, were adopted at the meeting of the Board of Directors of said Association held on **__th day of December 2019**, and supersedes any prior written By-Laws.

Pacific Northwest Quarter Horse Association

RULES

Rules: Current year AQHA rulebook defining class description, rules, equipment and other standards will be used unless otherwise noted in these rules. Recommendations for rule and class changes can be made to an officer or may be requested for review as part of the agenda at a director's board meeting. Consideration of the best interests of the association, feasibility, and timing will guide their decisions. Occasionally changes or decisions may require being addressed at the annual general membership meeting.

Questions or protests: Questions or protests arising during a show will require a decision by the officers and directors present at that show. Their ruling will be final. Judge's decisions are final and may not be protested. If however, an exhibitor feels there is an AQHA rule violation at an AQHA approved show, then show management must provide documents to anyone wanting to file a violation form for AQHA to review. Refer to the AQHA handbook on filing AQHA rule violations.

Points: Points for year-end awards will be tracked on all members' Quarter Horse or open all-breed horse (not registered with AQHA). Points are only to be counted from the date the exhibitor and owner/lessee joins the association, not retroactive. Copies of the AQHA papers must be received by the association secretary before points will be counted. For example, if you show a registered Quarter Horse at the first sponsored show, and place high enough to receive points, but the copies of the papers or membership is not received until after that show, no points will be counted for that show. For open all-breed awards, if the horse is not registered with a recognized breed association, pictures and documentation of the participating horse are to be provided to PNQHA.

- Youth and Amateur Awards: Horses must be owned or leased in accordance with the current AQHA ownership rules. Points in amateur and youth classes are on a one-horse, one-rider combination.

- Lead-line and walk-trot may use a horse other than family owned, but both exhibitor and owner must still be members and points will be on a one-horse, one-rider combination as in all other youth classes.

Weanlings may be exhibited without a registration certificate (AQHA) but must be shown as unnamed and must be eligible for registration. Either a copy of the registration application, if filed with AQHA, or a dated copy of the breeder's certificate must be on file with PNQHA secretary before points will accumulate.

Year End Awards: Year-end awards recognize the top horses shown by PNQHA members earning a minimum amount of PNQHA points as determined by the board of directors. Minimum points needed for awards will be based upon the number of shows approved by PNQHA for that calendar year. Any class with only one entry will be judged and will receive one PNQHA point. See graph illustrating how other points are awarded. In halter, grand champions will be awarded two more points to be added to their class total, and reserve champions will be awarded one more point to be added to their class total. For all awards, exhibitor and owner/lessee must be PNQHA members! If the horse is leased a copy of the AQHA lease agreement must also be on file with PNQHA. No awards will be presented in any class where less than the minimum number of points has been earned. To be eligible for awards, owner/exhibitor must:

- Have paid membership dues paid by the time of the show
- Have horse registration papers or documentation on file with the association
- Accumulate the minimum PNQHA points required
- Exhibit at one more than half of the shows approved for points by PNQHA for that particular year

Points from participation in any corresponding open all-breed classes (not AQHA approved) offered at shows will be added into the totals earned by exhibitors of similar AQHA approved classes. This will provide an opportunity for a two year old western pleasure horse to qualify for a year end award, as AQHA does not allow for approval of said class until July 1st of each year. Refer to AQHA handbook. An "open all breed horse" is any horse or pony cross which is not registered with the American Quarter Horse Association. The PNQHA conducts and offers "open horse shows" and "open all breed classes", allowing horses of any breed or cross. PNQHA shows are not restricted to registered American Quarter Horses.

All-around awards will also be offered, with the added rule that to be eligible for such all-around awards the horse/exhibitor must have shown to one more than half of that year's judges in at least three or more performance events **plus** the corresponding halter class of that same division. Awards for all arounds will be offered to exhibitors which meet the above criteria:

--AQHA Youth, recognizing the top registered Quarter Horse exhibited by an PNQHA youth member, both for 13 and under and 14-18.

--AQHA Novice Youth, recognizing the top registered Quarter Horse exhibited by an PNQHA Novice Youth in Novice Youth classes.

--Open All Breed, recognizing the top Open All Breed horse, non-quarter horse, owned/exhibited by an PNQHA member meeting the requirements as above.

--AQHA Junior Quarter horse, for registered Quarter Horse age five and under

--AQHA Senior Quarter horse, for registered Quarter Horse age six and over

--AQHA Amateur, recognizing the top amateur adult exhibitor of a registered Quarter Horse, meeting the definition of an amateur according to AQHA guidelines and class requirements as above

--AQHA Novice Amateur, recognizing the top novice amateur adult exhibitor of a registered Quarter Horse, meeting the definition of a novice amateur according to AQHA guidelines and competing in Novice Amateur classes.

--Lead-line and Walk-trot: recognizing the top Quarter Horses shown. It is not mandatory for the exhibitor to own the horse, but both owner and exhibitor must be PNQHA members. Points are kept on a one-horse, one-rider combination. Lead-line and walk-trot exhibitors may not cross enter into other three gait performance classes. Lead-line exhibitors cannot cross enter into walk-trot classes.

--High Point Halter Horse of each sex division will also be recognized, with points earned from halter classes of all divisions to be calculated toward award.

Show fees: Entry fees and deadlines will be determined by board members and enforced by show secretary to insure timely entry submission by exhibitors. Anyone not entering a show in advance will be assessed a late fee as determined by board. Any person presenting a bad check will be responsible for the bank's fee and all fees must in paid in full before the exhibitor may participate in any further events or receive any awards. A \$25.00 will be assessed for each returned check. Refunds of entry fees for lame or injured horses will be decided upon by the officers or directors present at the show.

Presentation of year-end awards: At the conclusion of the show year, year-end high point awards will be presented at the Annual Meeting

Questions, suggestions and ideas are welcomed by the officers and directors at any time. PNQHA board meetings are open to all members. Call the association secretary and ask to be placed on the agenda, if you have anything you would like discussed at any of the meetings.

PNQHA POINTS CHART

The maximum number of points which can be received in any one class is six (6) per judge, regardless if there are more than six horses shown in that class. See chart below.

Grand champion for each sex division will receive two (2) additional points in that division. Reserve champion for each sex division will receive one (1) additional point in that division.

PLACINGS

	# in class		1st	2nd	3rd	4th	5th	6th
	1		1					
	2		2	1				
	3		3	2	1			
	4		4	3	2	1		
	5		5	4	3	2	1	
	6		6	5	4	3	2	1
	7		6	5	4	3	2	1
	8		6	5	4	3	2	1
	9+		6	5	4	3	2	1